



**To ensure our records are up to date, please complete the form below and return to [info@acecnl.ca](mailto:info@acecnl.ca)  
PRIOR TO MARCH 31, 2022. An invoice will be sent April 1<sup>st</sup> 2022.**

Firm Name:

Average of total number of equivalent full-time employees\* (in **Newfoundland & Labrador only**) for the **2021** calendar year: \_\_\_\_\_  
\* **Employees include all personnel on payroll including those under contract, part & full-time, partners, technical and administrative staff. As in previous years dues will be calculated based on the N number.**

Voting Representative(s)		Name	Email
up to 4 employees	1 <sup>st</sup> name		
5 to 20 employees	2 <sup>nd</sup> name		
21 to 50 employees	3 <sup>rd</sup> name		
50 to 100 employees	4 <sup>th</sup> name		
101 to 200+ employees	5 <sup>th</sup> name		

Is your Canadian head office located in Newfoundland & Labrador? Yes  No

Please note any changes from last year in firm name, address, telephone, e-mail, etc:

Same as last year:

**Head Office**

**Address:** \_\_\_\_\_

**Office Address**

**in NL:** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**Primary Contact Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Young Professionals(YP) Contact Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

(defined as employees under 40 years of age)

**Communications Contact Name**

**(if different from Primary Contact):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Accounting Department Contact Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Additional Contact Names:** \_\_\_\_\_

**Email:** \_\_\_\_\_

(please feel free to send additional email addresses to [info@acecnl.ca](mailto:info@acecnl.ca))

Date \_\_\_\_\_

Signed \_\_\_\_\_

(Please print name) \_\_\_\_\_